

Date: 16-Oct-2019

Minutes of Meeting

A meeting for all the members of IQAC, Narayana Engineering College, Gudur was convened on 16th October 2019 at 10.00 AM in the college board Room. The meeting was held on the following agenda.

Agenda:

Item No 1	→	Action taken report on minutes of meetings held on 14-Aug-2019
Item No 2	→	NBA Accreditation
Item No 3	→	Review on academic audit
Item No 4	→	CTS Training & Placement
Item No 5	→	Sending proposal for AICTE Sachems
Item No 6	→	MOODLE & student perspective and other academic issues
Item No 7	→	Any other matter with the permission of the chairperson

The Minutes of IQAC minutes are as follows

Item No 1:	Action taken report on Minutes of IQAC meeting held on 14-Aug-2019
	<p>Chairperson requested the members to approve the minutes of its previous meeting and necessary action taken.</p> <ul style="list-style-type: none">• ISO Surveillance certification has been successfully completed.• Compliances of academic calendar and activities of departments.• Applied for Modernization and Removal of Obsolescence (MODROBS) scheme of AICTE.• Preparation status of NAAC sponsored seminar.• FDP/Seminars/Guest lecture organized by the departments.• Activities of Cells & Committees and action plan.• Presented the steps taken to introduce the real world working domain to the students like Industrial visits to CIFAL Herbal Product by MBA department, SHAR by CSE department, WindMill (Narasimakonda by EEE), Railway tunnel

	<p>(Krishnapatnam to Obulaavaripalli).</p> <ul style="list-style-type: none"> Faculty registered for NPTEL courses and course assignments are under process.
Item No 2:	NBA Accreditation
	<ul style="list-style-type: none"> The chairperson mooted the idea of National Board of Accreditation (NBA) and Autonomous status. He discussed on NBA criteria and allotment of in-charges with respect to CSE & ECE departments. Further instructed IQAC to organize FDP on NBA accreditation process. Committee members expressed their willingness and support towards NBA and Autonomous accreditations.
Item No 3:	Review on academic audit
	<ul style="list-style-type: none"> The Coordinator presented the monthly verification reports and analysis regarding all the departments. The members confirmed the reports and expressed their views. Further the members of IQAC congratulated the students (one from CSE and one from MBA departments) that are selected for Prathibha Awards-2019 meritorious students by the Govt. of Andhra Pradesh. The chairperson especially stressed on student external presentations and appreciated the students who won the prizes in technical fests organized by NBKRIST, ISRO, Bhimavaram College of engineering etc.
Item No 4	CTS Training & Placement
	<ul style="list-style-type: none"> Training & Placement activities are rigorously conducted regarding CTS. Eighty (80%) percent of the students are selected in phase-I of CTS recruitment and Mock Interviews, technical discussions are conducted for selected students.
Item No 5	Sending proposal for AICTE Schemas
	<ul style="list-style-type: none"> The members raised an idea of applying for schemas offered by AICTE for faculty development, Research, Student Development & Institution development programs etc. The chairperson instructed the R&D coordinator to initiate developing proposals

	for AICTE schemes.
Item No 6	MOODLE & student perspective and other academic issues
	<ul style="list-style-type: none"> The course content for all the courses by the concerned faculty were uploaded in the MOODLE and students are accessing the content related to their subjects using their own credentials. Remedial classes for slow learners and separate schedule. Advanced learners and additional learning facilities.
Item No 7	Any other matter with the permission of the chairperson
	<ul style="list-style-type: none"> Discussion on the status of technical symposiums NIPUNA-2K19 of CSE and Ebrains-2K19 of ECE which are planned in this month. Student discipline and improving final results. Discussion on online feedback and result analysis. Active participation of cells & committees and IQAC monitoring. Discussion on hostel administrative issues.

At the end of the meeting, the committee members resolved that the action taken and the meeting concluded with vote of thanks by the Chairperson of IQAC.

Members Present:

#	Name of the Member	Designation	Signature
1.	Dr CH.V.S. PARAMESWARARAO	PRINCIPAL	
2.	Dr. V. Srinivasulu	Professor	
3.	B. Pavan Babu	Assistant professor	
4.	Dr. V. Srinivasu Viswanath	Associate professor	
5.	Dr. P. Rajesekar	Professor	
6.	D. Sumanth	Asst Professor	
7.	M. Vasudeva Reddy	Student	
8.	Dr. P. Penelal Reddy	IQAC Coordinator	
9.	D. Hanish Kumar	Assistant Mynr	
10.	P. Yaswanth Sai	Representative Alumni	
11.	G. DAYAKAR	PARENT	
12.			
13.			
14.			
15.			

Coordinator, IQAC

Chairperson-IQAC